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## Who We Are

Caris Pregnancy Counseling & Resources is a faith-based nonprofit organization serving women who are facing unplanned pregnancy. Our mission is to see both women and children thrive during and after unplanned pregnancy. We provide professional counseling and connect women to communities of support using a grace-filled approach.

We provide our services free of charge. Services include pregnancy tests, ultrasounds, professional counseling, support groups, and connection to resources.

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## R.D.M.S

**Reports to:** Director of Programs

We are seeking a qualified RDMS with experience in first trimester ultrasound to provide ultrasound services for our clients at Caris sites.

**Location:** Caris sites

**Hours:** up to 16 hours/week

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## Responsibilities

### Direct Service

- Provide ultrasound scans for any client who may benefit from this service in alignment with Caris' counseling model and the ethical standards of the field
- Implement all policies, procedures, and decisions set forth by the Board of Directors and Senior Leadership Team
- Act as an expert to answer ultrasound-related questions
- Consult with counselors and provide additional insight into client situations based on ultrasound appointments
- Maintain a positive working relationship with our Medical Director as needed

### General Administrative Responsibilities

- Maintain accurate and up-to-date client documentation for records
- Complete all necessary client follow-up
- Participate in additional administrative projects as assigned by the Director of Programs

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## Qualifications & Experience

R.D.M.S. certification required. At least 2 years of experience providing ultrasound scans required.

Candidate must exhibit strong communication skills as well as exceptional care and compassion towards each Caris client. Candidate must be able to calmly handle emergency situations such as ectopic pregnancy or other abnormal ultrasound findings.

Please submit an application at <https://www.caris.org/get-involved/careers/> and include your cover letter and resume.

**No phone calls.**