



Hybrid Counselor - 16 Hours/Week

Who We Are

Caris Pregnancy Counseling and Resources is a faith-based nonprofit organization whose mission is to see women and children thrive during and after unplanned pregnancy. Our vision is to be a leader in addressing the cultural, social, spiritual, and economic essentials involved in unplanned pregnancy. We provide professional counseling to address any number of pregnancy-related issues, and we also connect women to valuable resources and to various communities of support. All services are donor supported and as a result, are FREE to the women and families that we serve.

Services include pregnancy tests, ultrasounds, professional counseling, support groups, and connection to resources.

Job Summary

Caris is looking for a compassionate Counselor to join the Client Services part time.

The position for part time Hybrid Counselor comes with **PAID TIME OFF**. This position provides the flexibility to work in-office and at-home. Specialized clinical supervision and ongoing training is provided and held virtually.

Hours

- Part-Time (16 Hours/week)
- 8 hours in-office on Thursdays; 8 flex hours remote, including 1 evening hour
- Remote shifts begin after 1 month of in-office part-time training
- Holidays and weekends off
- Organization-wide paid time off during weeks of 4th of July and Christmas

Responsibilities

Direct Service

- Reports to the Program Manager
- Provide initial intake and assessment
- Utilize a strengths-based approach
- Implement Caris policies and procedures
- Identify client needs and respond with counseling, resources, and follow-up
- Lead a weekly support group (currently meeting virtually)

Outreach

- Build relationships with potential clients, new community partners, church partners, and volunteers
- Maintain positive working relationships with community agencies, churches, businesses, etc. for the purpose of securing client resources
- Actively engage potential clients by being present and knowledgeable of the Caris model
- Represent the organization at events and meetings as needed

Administrative

- Maintain up-to-date and accurate client documentation for records
- Coordinate effective and timely follow-up of all clients served
- Troubleshoot and mediate jobsite issues
- Attend site-specific staff meetings
- Participate in special projects
- Train volunteers on policies and procedures
- Assist in managing Connection Group details

Qualifications & Experience

Master's degree in Counseling or Social Work required. Candidates must be proactive, skilled, attentive, and engaging with clients. The best fit Counselor will have solid clinical judgment and decision-making ability. Candidate must exhibit leadership ability, organizational skills, and flexibility. Experience in working with women and/or crisis counseling preferred. A successful candidate must be passionate about Caris mission, and the possibilities of what can be accomplished through our model, and will promote a positive work culture. Candidates who can speak Spanish and meet the above are strongly encouraged to apply.

Caris is a Christian non-profit organization. Candidate must be in alignment with the Caris mission, vision, statement of faith, and statement of principle. Caris team members must exemplify a committed and consistent walk of faith and dependence on Jesus and have a personal calling to ministry and to the specific mission and vision of Caris.

Please apply via www.caris.org/serve. No phone calls.

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Who We Are

- We are Christ Followers living on a mission.
- We are a source of support and serenity for hundreds of women each year.
- We provide support to women regardless of their pregnancy decision.
- We are a safe place.
- We are nimble and adaptable in our approach to service—one size doesn't always fit all.
- We are innovative, contemplative, and Christ-honoring in all that we do.

Who We Are NOT

- We are not political; we do not engage in political arguments or debates.
- We are not judgmental; women are not shamed or judged when they come through our doors.
- We are not the end of the road; we aim to walk with and support women and children on their journey until the child turns age 5.

Who We Are Looking For

- A Christ Follower
- Someone committed to seeing women and children thrive
- Someone who understands how issues of race, class, and societal injustices can play a role in a woman's pregnancy decision
- Someone who is committed to pursuing justice and truth on behalf of the women, children, and families that we serve
- Someone who is flexible, teachable, and willing to serve
- Someone who is willing to take initiative and decisive action

